

The Shoreham Centre – Room Hire Charges 2016

Weekday Rates (per hour) Monday – Friday Afternoon:

Location	Max Capacity	Private Hire		Regular User/ Classes	
		Day	After 6pm	Day	After 6pm
Main Hall	270/400	£30	£38	£25	£33
Rooms 3 & 8	80/100	£20	£25	£18	£21
Room 1	35	£15	£18	£13	£16
Room 2	50	£18	£21	£17	£20
Room 7	20	£12		£10	
Cafe Area	Dependent on availability, £8 ph when also hiring Room 3, £13 ph otherwise				
QEII (Chamber)	200	On Request		On Request	

Weekend Rates (per hour) Friday Night to Sunday Night

Main Hall	270/400	£35	£50	£32	£45
Rooms 3 & 8	80	£25	£35	£19.50	£29.50
QEII (Chamber)	200	£32	£45	On Request	

Main Hall Additional options (prices per session, NOT per hour !):

	Private Hire	Regular /Classes
Stage Lighting	£50	£30
PA (CD plus 1 Mic)	£20	£10
Extra Mics (Each)	On Request	On Request

The booking time must include the setting up of a function/class and the clearing up afterwards. The price does include the setting up of tables and chairs, if required, and where possible, by the Centre

SUNDAYS: Bookings are sometimes possible on a Sunday afternoon or evening, but as we are not open as a matter of course, this will be dependent on getting caretaking cover, and may be subject to a minimum charge.

20% booking deposit required to secure booking. Balance due 14 days before the date of the function.

A refundable damage/cleaning deposit may also be required, and licensed security staff booked, at hirer's cost, for larger functions. Please ask for details, and see Booking Form for full Terms & Conditions.

Bar to finish 11.30pm (Mon-Sat) Functions must finish by 12am (10.30pm on Sundays)

The Shoreham Centre, 2 Pond Road, Shoreham-by-Sea, BN43 5WU Reg Charity No. 1070530

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Please note: The Shoreham Centre will not be liable for any errors or omissions in this price list, or any consequences thereof.